



TENANT'S 60-DAY NOTICE TO VACATE

To: **Dominion Properties Virginia LLC**

Today's Date: _____

Please take notice of our intention to vacate our leased residence located at:

Address: _____

City: _____ State: _____ Zip code: _____

On or before _____ (Date as MM/DD/YEAR).

Please Note: 60-Day Notice to Vacate is at least sixty (60) days prior to the last day of the month in which the tenant will vacate the property- the notice would be delivered by US Mail to the Landlord- postmarked on or before the rental due date of the prior month. *Example: Tenant desires to vacate on April 30th of that year- Tenant would provide written notice to vacate by US Mail to Landlord postmarked on or before March 1st of that year- Must be a clear 60 day Notice from the rental due date.*
(If your notice is a 90-Day Notice to Vacate- then it would be given 90 days prior and calculated in similar fashion to the example provided for 60-Day)

The reason we are moving is:

We understand that we are responsible for paying rent through the end of the term agreed to in the Lease/Rental Agreement or until another tenant is approved by the management and has taken occupancy, whichever happens first. As we have agreed in our Lease/Rental Agreement, we will make the premises accessible to show to prospective tenants or purchasers at any and all reasonable times, whether we are present or not. We understand that our security deposit may be refunded less past due unpaid charges, if any, after we have moved out completely and returned possession of the premises to the management, as long as we leave the residence in clean and undamaged condition.

We have downloaded a copy of the Move-Out Checklist from the www.dpva.com website for our review. We will follow the guidelines detailed in the document to qualify for maximum return of the security deposit.

Please Return Deposits to our new address at:

Address: _____

City: _____ State: _____ Zip code: _____

Signature of Tenant: _____ Tel#: _____

Signature of Tenant: _____ Tel#: _____